

## JOB DESCRIPTION

### 1. JOB DETAILS:

<b>Position Title:</b>	Associate Director – Structured Finance & Products
<b>Reporting To:</b>	Director- Structured Finance & Products
<b>Department:</b>	Structured Finance & Products
<b>Location:</b>	Mumbai

### 2. Organizational Overview:

Northern Arc Capital's mission is to provide efficient and reliable access to debt capital markets for institutions that impact low income households. These include rural & urban micro finance institutions, retail NBFCs, and housing finance companies. Northern Arc Capital connects these institutions with capital markets and investors such as banks, insurance companies, and mutual funds through financial tools such as securitization, credit enhancement and debt structuring. As an employer, we are committed to diversity, equality and inclusion. For more information, please visit: <http://northernarc.com/>

### 3. JOB OBJECTIVE:

- To be primarily responsible for leading efforts in modelling structured finance products, product development, building infrastructure, liaising with multiple counterparties to push products and structures off the ground and front-ending deal execution

### 4. KEY ACCOUNTABILITIES:

#### Description

- Spearheading efforts in new product development
- Leading process control and integration
- Executing plain vanilla and structured finance transactions; coordinating with various stakeholders involved in deals – including clients, law firms, rating agencies, investors and trustees.
- Financial modelling for structured debt products and model review
- Legal documentation
- Preparing and vetting investment proposals
- Extensively using MS Excel and other financial modelling tools for structuring debt products

### 5. SPECIFICATIONS: QUALIFICATIONS, EXPERIENCE, & COMPETENCIES:

#### Minimum Qualifications:

- MBA or Post- Graduate in Management from a premier institute /CFA/Masters in econometrics

**Minimum Experience:**

- 7-9 years of experience in credit analysis, financial modelling & analytics or corporate finance (in investment banks, banks, NBFCs, investment funds or rating agencies)

**Skills Required:**

- Excellent financial analysis and modelling skills
- Strong interpersonal and effective communication skills (both written and verbal)
- A sound understanding of financial services
- A keen eye for detail
- The ability to stretch, multitask and deliver under pressure
- Problem-solving ability
- Strong work ethic
- The ability to be a highly organized self-starter
- The drive to constantly innovate, improvise and add value